

**Deene and Deenethorpe Parish Council**  
**Minutes of the Ordinary Parish Council meeting**  
**held on Monday 19<sup>th</sup> May 2025 at 7:15pm in the Village Hall**

**Present:**

Councillors: Kieth Gautrey-Prue (Chair) Hannah Chambers, Simon Hickling, Ian Bridden, Linda Whatling, Jo Turner

In attendance: Clerk & RFO Joe Roberts

19.05.34	<b>Welcome</b> Chair opened the meeting and welcomed members of the Council.
19.05.35	Cllr Keith Gautrey-Prue was <b>ELECTED</b> Chair for 2025-26
19.05.36	Cllr Hannah Chambers was <b>ELECTED</b> Deputy-Chair for 2025-26
19.05.37	It was <b>RESOLVED</b> for newly elected Councillors to sign the Declaration of Acceptance of Office.
19.05.38	It was <b>RESOLVED</b> for newly elected Councillors to complete the Declarations of Interest.  It was agreed for the Clerk to send Councillors the link for them to complete the form electronically on North Northamptonshire Council's website.
19.05.39	<b>Requests for Dispensation</b> There were no requests for dispensations
19.05.40	<b>Deceleration of Interests (Agenda items)</b> Cllr Simon Hickling recorded a deceleration of interest with the Deene Estate
19.05.41	<b>Public Forum</b> No members of the Public were present.
19.05.42	<b>Apologies for absence</b> No apologies of absence were received.
19.05.43	<b>Minutes of previous meeting</b> It was <b>RESOLVED</b> to accept the minutes of the previous meeting held on 17 <sup>th</sup> March 2025
19.05.44	<b>Finance Matters</b> a) It was <b>RESOLVED</b> to approve the payments listed in Addendum A b) Bank Balances were <b>noted</b> as at 30/04/2025 c) It was <b>RESOLVED</b> to accept payments, income and bank balances for March and April 2025
19.05.45	<b>2024-25 Accounts</b> a. It was <b>RESOLVED</b> to approve the Accounts for 2024-25 and variances were noted b. It was <b>RESOLVED</b> to note and accept payments over £100 in 2024-25 c. It was <b>RESOLVED</b> to approve and sign the Certificate of Exemption for 2024-25 d. It was <b>RESOLVED</b> to approve and sign the AGAR Section 1: Annual Governance Statement for 2024-25 e. It was <b>RESOLVED</b> to approve and sign the AGAR Section 2: Accounting Statement The Exercise of Public Rights will start on Thursday 26 <sup>th</sup> June 2025 and will finish on Wednesday 6 <sup>th</sup> August 2025

19.05.46	<p>It was <b>RESOLVED</b> to approve the following documents:</p> <ul style="list-style-type: none"> <li>A. Asset Register</li> <li>B. Standing Orders</li> <li>C. Financial Regulations</li> <li>D. Effectiveness of Internal Audit</li> <li>E. Risk Assessment</li> </ul> <p>It was <b>RESOLVED</b> to defer the Effectiveness of Internal Audit to the July meeting.</p>
19.05.47	It was <b>RESOLVED</b> to approve the meeting dates for 2025-26, which can now be found on the Council's website.
19.05.48	It was <b>RESOLVED</b> to approve the insurance quote from Zurich Insurance for £258.48
19.05.49	It was <b>RESOLVED</b> to approve the regular payments for 2025-26, which can now be found on the Council's website.
19.05.50	<p><b>Planning Matters</b></p> <ul style="list-style-type: none"> <li>• <b>NE/25/00397/LBC - Deepings Lodge</b> - No objections were raised relating to this planning application.</li> <li>• <b>NE/25/00396/FUL - Deepings Lodge</b> - No objections were raised relating to this planning application.</li> </ul>
19.05.51	<p><b>Highways and Village Maintenance</b></p> <ul style="list-style-type: none"> <li>• It was <b>RESOLVED</b> to approve Deene Estate as the Grass Cutting contractor for 2025-26</li> <li>• It was <b>RESOLVED</b> to approve the Grass Cutting plan, which will be reviewed and monitored closely by the Chair and the new Grass Cutting Contractor.</li> <li>• It was <b>RESOLVED</b> to approve and sign the Dog waste collection contract. The contract will cost £30 per month.</li> <li>• It was <b>RESOLVED</b> to sell the plant and machinery currently owned by the Council. It was agreed for Cllr Turner and Cllr Whatling would work with the Clerk on this.</li> <li>• The Chair gave an update on the complaint submitted to NNC regarding three maintenance within the Village.</li> </ul>
19.05.52	<p><b>Parish Plan</b></p> <p>The Parish Plan was discussed in detail and the below items were identified as things that should be included or explored more by the Clerk:</p> <p>Bus shelter in Deenethorpe  Children's play equipment for the Village green  World War 1 Memorial for Deene  Walkthrough path connecting the villages.</p> <p>It was <b>RESOLVED</b> for the clerk to continue to work on the Parish Plan and for the clerk to continue to update Council on the progress.</p>
19.05.53	It was <b>RESOLVED</b> to increase the Clerks monthly hours from 20 hours per month, to 25 hours per month.
19.05.54	<p><b>Official reports</b></p> <p>The Clerk informed Councillors about the correspondence received. The Clerk will continue to forward email correspondence to Councillors as it arrives</p>
19.05.55	<p><b>Police, Fire and Crime commissioner's meetings –</b></p> <p>Cllr Keith Gautrey-Prue recently attended a Police, Fire, and Crime Commissioner's meeting and local policing priorities were discussed.</p>

	<p>Cllr Gautrey-Prue also met with the local police team to address concerns regarding the recent illegal rave in the village. Additionally, he has submitted a Freedom of Information (FOI) request to Northamptonshire Police to obtain further details on how the incident was handled. Cllr Gautrey-Prue is unhappy with the lack of response from Northamptonshire Police and will continue to take the issue further.</p>
19.05.56	<b>Meeting closed 8:10</b>