

DEENE AND DEENETHORPE PARISH COUNCIL

Approved Minutes of the Annual Parish Meeting held on Monday 15th May 2023 in Deene Village Hall

1216 Chairman's Annual Report

COUNCILLOR CHANGES

It was a sad year with the departure of two stalwarts of Deene and Deenethorpe Parish Council. First the departure of Mark Coombs to Scotland to take up a new Post for His Majesty. This left a vacancy which resulted in the co-option of Hannah Chambers. We were also very pleased to have the Agent from Deene Estate attending our meetings to help us to get the whole picture of what is happening to our Villages.

The second and saddest was the departure of our clerk of 7 years, Mrs. Sue Cook, at the March meeting I, on behalf of the Parish council, wish her and Nigel Cook all the best for the move to Norfolk when that happens. They both will be missed. On behalf of the Council, I propose that we ask the Clerk to send Mrs. Cook a bouquet of flowers and a card expressing our thanks for all her services.

POLICE AND DEFIBRILLATORS

Liaison with Northamptonshire Police and Fire commission is being undertaken by Councillor Gautrey-Prue.

We thank Keith for looking after the Defibrillators.

ILLUSIVE FESTIVAL

I must say the organizers have been very good over the past few years. However, it was cancelled in 2022 but is returning in 8th to 10th September 2023. It must be seen what happens this year with the event being opened on Thursday night to allow guest early access. We have managed to change the application to stop any music after Midnight on the extra day.

HIGHWAYS

The state of Benefield Road to Upper Benefield is still as bad as last year. Chippings layby on Benfield Road is working well with NNC to ensure that the area is kept tidy and the lorry routes are controlled. In via Deenethorpe out via Benefield.

The litter being dropped both in Deenethorpe and Deene. Nigel Cook has been doing his best to keep it under control but as fast as he does it another person comes along and drops more, even when he is picking. It is up to us all to report to NNC any fly tipping we see. The parish Council have purchased 3 new dog fouling bins. They have been installed at the entrances to the plantations and NNC are emptying them weekly. The new Salt spreader has had an outing this year and it has been reported that it is working well.

TRESHAM GARDEN VILLAGE

This has been very quiet over the last year; however, we understand the entrance to the village has changed.

GRASS CUTTING

Deene Churchyard This is now undertaken by Nigel Cox and Nigel Cook and is going well apart from the very wet weather in the spring. New contracts have been raised by the Clerk.

DEENE AND DEENETHORPE PARISH COUNCIL

As for the grass cutting of the Deenethorpe village green and the Estate plantation in Deenethorpe. The Green and the verges are to be cut 8 times a year by the 2 Nigel's and the plantations by myself.

NOTICEBOARD

We have ordered New Notice board for Deene, and we are waiting for the Deene Estate to have it installed.

Whilst we are thanking the people of the village I would like to say a very big thank you to Nick Sansom for allowing us to deposit our grass cuttings and hedge cuttings on his designated area for this kind of cuttings.

ON GOING ITEMS FROM 2022/2023

Footpath to Bulwick via Barrett's wood.

The meeting was closed at 7:10 p.m.

Draft Minutes of the Annual Parish Council Meeting held on Monday 15th May 2023 in Deene Village Hall

- 1217 Cllr Gretton proposed that Cllr Gautrey-Prue be elected as Chair for 2022/23, this was seconded by Cllr Chambers. With no other nominations, Cllr Gautrey-Prue accepted the role and completed the Declaration to Office.
- 1218 Cllr Gautrey-Prue proposed that the appointment of Deputy Chair be deferred to next meeting.
- 1219 The following policies were all approved and signed by Cllr Gautrey-Prue and the Clerk:
Standing Orders, Financial Regulations, Standing Orders, Complaint Procedure Policy, Code of Conduct Policy, Risk Assessment, Data Protection Policy, Data Breach Policy, Access Request Procedure, Records Retention Policy, Freedom on Information – Supplementary Policy (New), ICO – Model Publication Scheme (New) And the Freedom of Information under the Model Publication Scheme (New)

This being all the business the meeting was closed at 7:20p.m.

Draft Minutes of the Full Parish Council Meeting held on Monday May 15th 2023 in Deene Village Hall

Councillors Present	Stuart Barratt, Brian Gretton, Keith Gautrey-Prue (Chair), Hannah Chambers,
---------------------	---

DEENE AND DEENETHORPE PARISH COUNCIL

Also Present	Tom James (Clerk)
--------------	-------------------

- 1220 Apologies from Cllrs Reading and Pepper.
James Youatt attended (Deene Estate)
- 1221 No declarations of interest on items for discussions on the agenda were made.
- 1223 The minutes of the meeting held on March 20st, 2023, were approved, and signed by Cllr Gautrey-Prue.
- 1124 Illusive Festival - Council was updated and advised that format and timings of the festival in September remain broadly unchanged from previous years and sound / nuisance monitoring would be as previous years. James Youatt offered to clarify arrangements for any residence wishing to attend / visit, site during the festival.
- 1125 Financial Matters -

The Parish Council ended the year with an income of £11,354 and an expenditure of £10,806 leaving a balance of £17,218 in the bank. It was resolved that the accounts be approved. Both Cllr Gautrey-Prue and the outgoing Clerk signed the Certificate of Exemption, the Annual Governance Statement, and the Accounting Statement.

- a) Year End Accounts were reviewed and approved
- b) Insurance Premium was approved
- c) Bank statements were reviewed
- d) Payments due, previously circulated, were approved

Nigel Cox	Grass Cutting & Petrol(Paid Prior to this meeting)	£70.01
Nigel Cook	Cutting Deene / Plantations, New Visor, Petrol, & Battery for Ride Mower	£365.49
Community	Annual Support for Defibs	£324.00
Zurich	Insurance of Fixed Assets etc	£251.11
Nigel Cox	Grass Cutting & Petrol	£120.00
NCALC	Annual Subscription	£183.11
Sue Cook	Reimbursement for ICO Renewal	£40.00
Tom James	Annual / Year End Audit	£80.00
NCALC	Training (Agendas and Minutes) - New Clerk	£45.60
Nigel Cox	Grass Cutting	£60.00

e) Sale of Trailer to Weldon Parish Council were discussed, an offer to sell same to Weldon Parish Council for circa £1000 to be made by clerk.

- 1126 Planning Matters - No new planning matters have been submitted since the last meeting.
- 1127 Permissive Footpath in Barratts Wood - Cllr Gautrey-Prue updated the meeting on progress regarding application and discussions with estate and tenants, concerns regarding precise route need to finalised to complete grant application.

DEENE AND DEENETHORPE PARISH COUNCIL

- 1128 Police, Fire & Crime Commissioner – Cllr Gautrey-Prue updated meeting. Unpaid work for offenders instead of community service is being introduced for offenders, and any suggestions for how this could be used by the local community are sought.
- 1129 Tree to Celebrate Coronation of King Charles has been provided by Deene Estate for which the Council expressed its appreciation. A plaque for this, and other trees planted in recent years, to be provided.
- 1130 Highways and Village Maintenance - Cllr Gretton updated meeting with concerns that recent changes with regard arrangements regarding Grass Cutting / Access to Equipment and the fact he will no longer be involved, may lead to some reduction in services. Clerk asked to contact the contractors to clarify precise details of frequency and locations / specifications of what they are doing for the Parish Council for review at next meeting.

1131 The following items of Correspondence had been circulated to the Councillors prior to the meeting. All were noted with no further action:

- a) eUpdates from NCALC
- b) Newsletter from Jason Smithers, Leader of NNC
- c) Newsletter from Northants Police, Fire, & Crime Commissioner (NPFCC)

1132 Matters arising from previous meetings not dealt with elsewhere on the agenda, for discussion:

- a) James Youatt (Deene Estate) advised that his permanent replacement (Simon Hickling - currently working at Sandringham) is due to start in August. In addition, a Classical Drag Racing Event was due to take place on the airfield 25 June 2023 - Clerk requested to circulate details to residence. Cllr Gretton expressed thanks to James for the support he has provided council during his involvement with the estate.
- b) Chair expressed concern that general attendance by councillors at this and past meetings was sub optimal. Subject to be added to the next meeting to discuss how best to ensure full involvement of those on the council in ongoing business.
- c) Proposal by Cllr Gretton for a gift to outgoing Clerk, (£75.00 garden voucher) was approved.

1133 Meeting Dates for 2023

Monday July 18th - NOW RESCHEDULED TO JULY 10th.

Monday September 19th and

Monday November 21st.

This being all the business, Cllr Gautrey-Prue closed the meeting at 8:30pm.

Signature Keith Gautrey-Prue	Date 10 July 2023